PACKAGING MATERIAL WASTE AND USAGE LEDGER

Log Sheet

FACILITY / LOCATION:
DATE RANGE:
SHIFT / RUN NUMBER:
SUPERVISOR IN CHARGE:

DATE	MATERIAL CODE / DESCRIPTION	LOT / BATCH #	QTY ISSUED	QTY USED	QTY WASTED	REASON FOR WASTE / COMMENTS	RECORDED BY

TOTAL ISSUED:
TOTAL USED:
TOTAL WASTED:

PREPARED BY (NAME & SIGNATURE)

REVIEWED BY (SUPERVISOR SIGNATURE)