PROFESSIONAL ADVOCACY & GOVERNMENT RELATIONS

INVOICE

Invoice Number:
Invoice Date:
Due Date:

Lobbying Reg ID:
Client Reg ID:
Reporting Period:

CLIENT / PRINCIPAL

TARGET AGENCY / JURISDICTION

DATE	ADVOCATE	DESCRIPTION OF LOBBYING ACTIVITY / MATTER	HOURS	RATE	AMOUNT
	Expense	*Legislative tracking, travel, or filing fees*			

Services Subtotal:

Expenses Total:

TOTAL DUE:

COMPLIANCE & PAYMENT TERMS

This invoice complies with statutory disclosure and reporting requirements. Detailed activity logs and receipts for reimbursable expenses are maintained on file. Payment is due within thirty (30) days of receipt.

AUTHORIZED SIGNATURE

PRINCIPAL / CLIENT REPRESENTATIVE ACCEPTANCE