
MEMORANDUM FOR THE RECORD

DATE:

TO:

FROM:

SUBJECT: NOTIFICATION OF RETURN TO ACTIVE DUTY STATUS

1. In accordance with applicable military regulations and directives, this memorandum serves as official notification that the following service member has returned to Active Duty status:

Full Name:

Rank/Grade:

Service Number / EDIPI:

Branch of Service:

Unit/Command:

Effective Date of Return:

Previous Status:

2. The individual named above has successfully completed all administrative and medical clearance requirements necessary for reintegration. Effective immediately, the member is restored to full active service, duty responsibilities, and entitlement to active duty pay and allowances.

3. Point of contact for this action is _____ at _____ or via email at _____.
