

STATE INCOME TAX WITHHOLDING RECONCILIATION LEDGER

COMPANY NAME

STATE TAX ID NUMBER

FEDERAL EIN

TAX YEAR

STATE

FILING FREQUENCY

NOTES / CONTACT PERSON

QUARTERLY RECONCILIATION SUMMARY

Quarter	Total Subject Wages	Total Tax Withheld (Per Payroll)	Total Taxes Deposited	Variance (Over/Under)	Filing Date
Q1 (Jan - Mar)					
Q2 (Apr - Jun)					
Q3 (Jul - Sep)					
Q4 (Oct - Dec)					
ANNUAL TOTAL					

DETAILED PERIOD LEDGER

[illegible]

PAY PERIOD END / DATE	PAYROLL SUMMARY		DEPOSIT / REMITTANCE DETAILS				RECONCILIATION VARIANCE NOTES
	GROSS WAGES	TAX WITHHELD	DEPOSIT DATE	AMOUNT DEPOSITED	CONFIRMATION #	STATUS/METHOD	
TOTALS							

PREPARED BY (NAME / TITLE)

DATE

APPROVED BY (NAME / TITLE)

DATE