

INVOICE

INVOICE NO	
DATE OF ISSUE	
DUE DATE (STRICT)	
CREDIT ACCOUNT NO	

DEBTOR / BILL TO

CREDIT CONTROL DEPARTMENT

DESCRIPTION OF GOODS / SERVICES RENDERED	QTY	UNIT PRICE	TOTAL AMOUNT

Subtotal: _____

Tax / VAT: _____

Total Amount Due: _____

STRICT PAYMENT TERMS & CREDIT CONTROL NOTICE

Payment is strictly due within the stipulated period from the date of this invoice. Under the terms of our credit agreement, outstanding balances failing to settle by the specified strict due date will be automatically referred to our Credit Control Recovery Unit.

We reserve the right to charge late payment interest on overdue invoices in accordance with applicable statutory legislation (or at a rate of 8% per annum above the prevailing central bank base rate) plus statutory compensation and recovery costs where applicable, calculated daily from the date payment becomes overdue.

- Bank Name:
- Account Name:
- Account Number / IBAN:
- Routing / Sort Code / BIC:
- Payment Reference:

PLEASE ENSURE THE INVOICE NUMBER IS QUOTED AS PAYMENT REFERENCE TO AVOID MISALLOCATION OF FUNDS.