

YEAR-END TAX RECONCILIATION

Tax Return Sheet

TAX YEAR
TAX IDENTIFICATION NO.
FULL NAME
EMPLOYER / COMPANY NAME

A. GROSS INCOME SUMMARY	AMOUNT
Gross Salary & Wages	
Bonuses, Commissions & Allowances	
Taxable Benefits-in-Kind	
Other Taxable Income	
Total Gross Income (A)	

B. ALLOWANCES, DEDUCTIONS & EXEMPTIONS	AMOUNT
Social Security / Pension Contributions	
Health Insurance & Medical Allowances	
Personal Tax Relief / Exemptions	
Other Approved Deductions	
Total Deductions & Allowances (B)	

C. TAX CALCULATION & RECONCILIATION	AMOUNT
Chargeable / Taxable Income (A minus B)	
Calculated Annual Tax Liability	
Total Tax Withheld / Paid (PAYE / Prepayments)	
Net Tax Payable / (Refund Due)	

EMPLOYEE SIGNATURE & DATE

AUTHORIZED TAX OFFICER / EMPLOYER & DATE