WAREHOUSE SPOILAGE AND STOCK DISCREPANCY LEDGER

Inventory Shrinkage, Damage, and Variance Record

Warehouse Location: _____ **Ledger Period:** _____

Reference Number: _____ **Date of Reconciliation:** _____

DATE	SKU / ITEM ID	ITEM DESCRIPTION	DISCREPANCY TYPE (SPOILAGE, SHRINKAGE, DAMAGE)	SYSTEM QTY	PHYSICAL QTY	VARIANCE QTY	UNIT COST	TOTAL LOSS VALUE	REASON CODE / ACTION TAKEN
			TOTALS						

PREPARED BY (SIGNATURE & DATE) _____

REVIEWED BY (INVENTORY CONTROL) _____

AUTHORIZED APPROVAL _____