

WATER SUPPLY EMERGENCY ACTION PLAN

Emergency Preparedness & Response Template

1. General System Information

Water System Name: _____

Public Water System ID (PWSID): _____

Physical Address: _____

Population Served: _____

Number of Service Connections: _____

2. Emergency Contact Directory

Role / Agency	Contact Name	Primary Phone	Alternative Phone
System Operator / Manager			
Primary Operator			
Local Health Department			
State Regulatory Agency			
Emergency Management Agency			
Testing Laboratory			
Local Police / Sheriff			
Local Fire Department			

3. Alternative Water Sources

Describe alternative water supplies (e.g., interconnections, bottled water providers, bulk water haulers):

4. Response Procedures by Incident Type

4.1 Contamination Event (Chemical, Biological, or Radiological)

4.2 Loss of Pressure / Main Break

4.3 Power Outage

4.4 Source Water Interruption (Drought, Well/Intake Failure)

5. Public Notification Procedures

Detail the methods for distributing Boil Water Advisories, Do Not Drink Notices, and general emergency announcements:

6. Plan Authorization and Approval

Authorized Water System Representative (Signature)

Date: _____

Reviewing Agency Representative (Signature)

Date: _____