

# PROFORMA INVOICE

PRELIMINARY BILLING

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Proforma No.		Date	
Reference/PO No.		Expiry Date	
Payment Terms		Currency	

BILL TO

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SHIP TO / DELIVER TO

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ITEM	DESCRIPTION	QTY	UNIT PRICE	AMOUNT

Subtotal

Tax / VAT (%)

Shipping & Handling

Total Due

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**Advance Required**

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PAYMENT INSTRUCTIONS & CONDITIONS

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PREPARED BY

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AUTHORIZED SIGNATORY