PROFORMA INVOICE

Proforma Invoice #

Date

Expiry Date

Customer Ref / PO

SELLER / EXPORTER	BUYER / IMPORTER

Country of Origin		Country of Destination	
Port of Loading		Port of Discharge	
Mode of Transport		Incoterms	
Payment Terms		Estimated Ship Date	

PRODUCT / SKU	DESCRIPTION OF GOODS	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT

TOTAL QUANTITY IN WORDS

TOTAL AMOUNT IN WORDS

Subtotal

Freight / Shipping

Insurance / Other

Grand Total

WIRE TRANSFER / BANK DETAILS

Bank Name	**IBAN**
Branch Address	**SWIFT / BIC**
Account Name	**Routing / Sort Code**
Account Number	**Currency**

TERMS & CONDITIONS / SPECIAL INSTRUCTIONS

PREPARED BY (SELLER)

ACCEPTED BY (BUYER)