

# CORPORATE FINANCIAL CONTROLLER SERVICES CONTRACT

This Agreement for Financial Controller Services (the "Agreement") is entered into and made effective as of \_\_\_\_\_, by and between:

## CLIENT:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Represented by: \_\_\_\_\_

Title: \_\_\_\_\_

And

## SERVICE PROVIDER:

Name/Company: \_\_\_\_\_

Address: \_\_\_\_\_

Represented by: \_\_\_\_\_

Title: \_\_\_\_\_

The Client and the Service Provider may collectively be referred to as the "Parties" or individually as a "Party."

## 1. ENGAGEMENT AND SCOPE OF SERVICES

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The Client hereby engages the Service Provider to perform financial controller services, and the Service Provider agrees to provide the following services:

1. Oversight and management of corporate accounting operations, general ledger, and financial reporting.
2. Preparation and analysis of monthly, quarterly, and annual financial statements.
3. Budgeting, financial forecasting, and cash flow analysis.
4. Establishment and maintenance of internal financial controls and accounting policies.
5. Coordination of external audits and tax preparation support as required.
6. Other duties mutually agreed upon in writing by both Parties.

## 2. TERM OF AGREEMENT

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This Agreement shall commence on \_\_\_\_\_ and shall continue:

- Until terminated by either Party giving \_\_\_\_\_ days written notice.
- Until the specific date of \_\_\_\_\_, unless extended by mutual written agreement.

## 3. COMPENSATION AND PAYMENT

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In consideration for the services provided, the Client shall pay the Service Provider as follows:

1. **Fee Structure:** The Client shall pay a fee of \_\_\_\_\_ per \_\_\_\_\_.
2. **Invoicing:** Invoices shall be submitted by the Service Provider on a \_\_\_\_\_ basis.
3. **Payment Terms:** All invoices are payable within \_\_\_\_\_ days of the invoice date.
4. **Expenses:** The Client shall reimburse the Service Provider for all reasonable, pre-approved business expenses incurred in connection with the performance of services under this Agreement.

**4. INDEPENDENT CONTRACTOR STATUS**

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The Service Provider is an independent contractor. Nothing in this Agreement shall be construed to create a partnership, joint venture, agency, or employer-employee relationship between the Parties. The Service Provider shall be solely responsible for all tax obligations, insurance, and professional liabilities associated with the performance of services.

**5. CONFIDENTIALITY**

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The Service Provider acknowledges that during the term of this Agreement, they will have access to non-public, proprietary, and confidential financial and business information of the Client. The Service Provider agrees to maintain the strict confidentiality of all such information and shall not disclose it to any third party without the express written consent of the Client, except as required by law.

**6. OWNERSHIP OF WORK PRODUCT**

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All reports, financial models, spreadsheets, analyses, and other documents prepared by the Service Provider specifically for the Client under this Agreement shall be considered "work made for hire" and shall remain the sole property of the Client upon payment of all outstanding fees.

**7. GOVERNING LAW AND DISPUTE RESOLUTION**

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This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State/Country of \_\_\_\_\_. Any dispute arising under or in connection with this Agreement shall be resolved through negotiation, or if necessary, in the appropriate courts located in \_\_\_\_\_.

**8. ENTIRE AGREEMENT**

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This Agreement constitutes the entire understanding between the Parties regarding the subject matter herein and supersedes all prior discussions, negotiations, or agreements. Any modifications to this Agreement must be made in writing and signed by both Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Corporate Financial Controller Services Contract as of the date first written above.

**CLIENT:**

**SERVICE PROVIDER:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_