

DRAFT PROFORMA INVOICE

PROVISIONAL INTERIM BILLING

Proforma No: _____

Date: _____

BILL TO

PROJECT / CONTRACT DETAILS

Project Name: _____

Contract No: _____

Interim Val. No: _____

Billing Period: _____

DESCRIPTION OF WORKS / DELIVERABLES	CONTRACT VALUE	% COMPLETE	CUMULATIVE VALUE	THIS CLAIM (PROVISIONAL)

Gross Value Claimed: _____

Less: Retention (_%): _____

Less: Previous Payments: _____

Net Provisional Amount: _____

Tax / VAT (_%): _____

Total Provisional Due: _____

Notes & Provisional Conditions:

Prepared By (Contractor / Vendor):

Date: _____

Approved By (Client / Representative):

Date: _____