EMPLOYEE BACKUP TAX WITHHOLDING LEDGER

IRC Section 3406 Backup Withholding Record

COMPANY NAME _____

EMPLOYER IDENTIFICATION NUMBER (EIN) _____

PAY PERIOD BEGIN DATE _____

PAY PERIOD END DATE _____

EMP ID	EMPLOYEE FULL NAME	TIN / SSN STATUS	WITHHOLDING REASON	GROSS EARNINGS ($)	RATE (%)	BACKUP TAX WITHHELD ($)	NET PAY ($)	REF / CHECK #
TOTALS								

_____

PREPARED BY (SIGNATURE)

_____

DATE

_____

APPROVED BY (SIGNATURE)