

# EMPLOYER'S ANNUAL PAYROLL TAX RETURN

Annual Declaration of Wages and Payroll Tax Withholdings

Tax Year:

## 1. EMPLOYER IDENTIFICATION INFORMATION

Employer Legal Name	
Trade Name (DBA)	
Federal Employer ID (FEIN)	
State Tax Registration Number	
Business Address	

## 2. TAX COMPUTATION

Line	Tax Calculation Details	Amount
1	Total gross wages paid to all employees during the calendar year	
2	Exempt wages paid (provide explanation/schedule if applicable)	
3	Taxable wages (Subtract Line 2 from Line 1)	
4	Payroll Tax Rate	
5	Total Payroll Tax Assessed (Multiply Line 3 by Line 4)	
6	Total tax deposits made throughout the tax year	
7	Total tax credits or adjustments (attach schedule)	
8	Total payments and credits (Add Line 6 and Line 7)	
9	Balance Due (If Line 5 is greater than Line 8, subtract Line 8 from Line 5)	
10	Overpayment (If Line 8 is greater than Line 5, subtract Line 5 from Line 8)	

## 3. CERTIFICATION & SIGNATURE

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete.

Authorized Signature:

Date:

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Printed Name:

Title:

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Email Address:

Phone Number:

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**General Filing Instructions:**

- This return must be filed and any balance due paid on or before the last day of the month following the close of the calendar year.
- Ensure all lines are completed. If a line does not apply, enter zero.
- Maintain copies of W-2 forms and quarterly returns to support the amounts declared on this return.