

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RECEIPT

Receipt No: \_\_\_\_\_  
Date: \_\_\_\_\_  
Invoice No: \_\_\_\_\_

RECEIVED FROM

\_\_\_\_\_  
Name /  
Company:  
\_\_\_\_\_  
Address:  
\_\_\_\_\_  
Phone:  
\_\_\_\_\_  
Email:  
\_\_\_\_\_

PAYMENT METHOD

\_\_\_\_\_  
Method of  
Payment:  
\_\_\_\_\_  
Transaction ID:  
\_\_\_\_\_  
Bank Name:  
\_\_\_\_\_  
Payment Date:  
\_\_\_\_\_

| DESCRIPTION | QUANTITY | AMOUNT |
|-------------|----------|--------|
|             |          |        |
|             |          |        |
|             |          |        |
|             |          |        |

Subtotal: \_\_\_\_\_  
Tax: \_\_\_\_\_  
\_\_\_\_\_  
Total Due: \_\_\_\_\_  
\_\_\_\_\_  
Amount Paid: \_\_\_\_\_  
\_\_\_\_\_

Remaining Balance: \_\_\_\_\_

**PAID IN FULL**

*Thank you for your business!*

\_\_\_\_\_  
AUTHORIZED SIGNATURE