

GLOBAL EXPORT ORDER RETURN & REFUND FORM

International Merchandise Return Authorization

EXPORTER / SELLER INFORMATION

Company Name

Address

Contact Person / Email

IMPORTER / BUYER INFORMATION

Company Name

Address

Contact Person / Email

ORIGINAL SHIPMENT & EXPORT DETAILS

Original Invoice Number

Order Date

Bill of Lading / Air Waybill No.

Export License Number (if applicable)

Country of Origin

Country of Destination

REASON FOR RETURN

- Damaged in Transit
- Quality Defect / Non-Conformity
- Incorrect Merchandise Shipped
- Customs Rejection / Regulatory Issues
- Over-shipped Quantity
- Other (Specify below)

RETURNED ITEMS DETAILS

ITEM / SKU	HS CODE	DESCRIPTION OF GOODS	QTY	UNIT VALUE	TOTAL VALUE
				Currency:	
				Total Refund Amount:	

RETURN SHIPMENT & CUSTOMS PROCEDURE

Return Carrier (e.g., DHL, FedEx, Sea Freight)

Return Tracking / Waybill Number

Incoterms for Return (e.g., DDP, DAP)

Customs broker details (if any)

REFUND PAYMENT INSTRUCTIONS

Beneficiary Bank Name

Bank Swift / BIC Code

IBAN / Account Number

Beneficiary Entity Name

Bank Address / Country

Preferred Refund Method (e.g., Wire, Credit Note)

Authorized Importer Signature

Date

Authorized Exporter Approval

Date

Note: Goods must be returned in compliance with original commercial customs value declaration. All return shipments must include a commercial invoice clearly marked "Returned Goods under Customs Relief" to avoid duplication of import duties and taxes.