

IT CONSULTING PROJECT BUDGET & EXPENSE SHEET

Project Name:

Consulting Firm:

Project Manager:

Client Name:

Billing Period:

Date of Report:

APPROVED BUDGET

TOTAL ACTUAL EXPENSES

REMAINING BALANCE

1. Software & Licensing Expenses



Subtotal Software:

2. Infrastructure & Hardware (Cloud/On-Premise)



Subtotal Infrastructure:

3. Consulting Services & Subcontractors

Subtotal Consulting:

4. Travel & Miscellaneous Expenses

Subtotal Miscellaneous:

Prepared By (Consultant / PM) Date

Approved By (Client / Sponsor) Date