



# INVOICE

Invoice No: Date: Due Date:

**FROM**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BILL TO**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROJECT NAME  
CONTRACT / PO REFERENCE

PHASE	MILESTONE DESCRIPTION	WEIGHT (%)	VALUE	AMOUNT DUE
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**PAYMENT INSTRUCTIONS / NOTES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Project Value	_____
Previously Invoiced	_____
Current Due This Invoice	_____
Remaining Contract Balance	_____

**Total Amount Due Now**

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CLIENT APPROVAL SIGNATURE

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AUTHORIZED SIGNATURE