

Monthly Clearing Account Balance Sheet

Clearing
Account Name:

Statement
Period:

Account
Number:

Currency:

ACCOUNT CODE / DESCRIPTION	DEBIT AMOUNT	CREDIT AMOUNT
Clearing Assets & Outstanding Debits		
Undeposited Funds Clearing		
Unmatched Merchant Deposits		
Intercompany Clearing - Debits		
Payroll Clearing - Outstanding Advances		
Other Outstanding Clearing Debits		
Total Clearing Assets / Debits		
Clearing Liabilities & Outstanding Credits		
Unreconciled Accounts Payable Clearing		
Suspense Receipts awaiting Allocation		
Intercompany Clearing - Credits		
Payroll Clearing - Unpaid Deductions		
Other Outstanding Clearing Credits		
Total Clearing Liabilities / Credits		
NET CLEARING ACCOUNT BALANCE (NET DIFFERENCE)		

RECONCILIATION SUMMARY & AGING ANALYSIS

AGING OF OUTSTANDING ITEMS	0 - 30 DAYS	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS
Debit Outstanding Items				
Credit Outstanding Items				
Total Aging Balances				

Prepared By (Name / Signature):

Reviewed By (Name / Signature):

Date:

Date: