

OWNER EQUITY WITHDRAWAL RECORD

Statement Template for Owner Withdrawals & Capital Draws

GENERAL INFORMATION

COMPANY NAME

DATE OF REQUEST

OWNER / PARTNER NAME

EQUITY OWNERSHIP %

WITHDRAWAL & DRAW DETAILS

WITHDRAWAL AMOUNT (\$)

EFFECTIVE DATE OF DRAW

METHOD OF WITHDRAWAL

Bank Transfer (ACH/Wire)

Physical Check

Cash Draw

Other

REFERENCE / CHECK / TRANSACTION NUMBER

EQUITY ACCOUNT AFFECTED (E.G., OWNER'S DRAW ACCOUNT)

PURPOSE / DESCRIPTION OF WITHDRAWAL

ACCOUNTING & COMPLIANCE AUTHORIZATION

By signing below, the owner acknowledges that this withdrawal represents a reduction in the owner's equity or capital account in the company, and is not a salary or expense reimbursement unless otherwise specified in the operating agreement.

SIGNATURE OF REQUESTING OWNER / PARTNER

DATE SIGNED

SIGNATURE OF AUTHORIZED PARTNER / ACCOUNTANT

DATE SIGNED