

# PROFORMA INVOICE

Proforma No:

Date:

Expiry Date:

Reference:

BUYER (BILL TO)

---

CONSIGNEE (SHIP TO)

---

#	DESCRIPTION OF GOODS / SERVICES	QTY	UNIT PRICE	AMOUNT
---	---------------------------------	-----	------------	--------

---

DRAFT

Subtotal

---

Discount

---

Tax

---

Shipping & Handling

---

**Total Due**

---

TERMS & CONDITIONS

---

PAYMENT INSTRUCTIONS

---

-----  
PREPARED BY

-----  
AUTHORIZED SIGNATORY

