

RECEIPT

Booking Deposit

Receipt No: _____

Date: _____

1. PARTIES

Received From:

Phone:

Email:

Received By:

Company:

Phone/Email:

2. RENTAL PROPERTY & BOOKING DETAILS

Property Address:

Unit / Room No:

Check-in Date:

Booking Status:

Check-out Date:

3. PAYMENT INFORMATION

Description	Payment Method	Amount Received
	Total Deposit Paid:	
	Remaining Balance:	

Deposit Terms & Conditions:

Authorized Representative Signature

Date:

Tenant / Renter Signature

Date: