

# SAAS INTEGRATION PROJECT COST TEMPLATE

PROJECT NAME

PROJECT SPONSOR / OWNER

START DATE

TARGET COMPLETION DATE

## 1. Software & Licensing Costs

Item / License Description	Vendor	Billing Frequency	Estimated Cost	Actual Cost
Category Total				

## 2. Implementation & Professional Services

Service Description	Service Provider	Rate Type (Hourly/Fixed)	Estimated Cost	Actual Cost
Category Total				

## 3. Infrastructure & Middleware

Resource / Tool Description	Provider	Type (Cloud/On-Prem)	Estimated Cost	Actual Cost
<b>Category Total</b>				

#### 4. Training & Internal Change Management

Activity / Resource Description	Facilitator	Audience	Estimated Cost	Actual Cost
<b>Category Total</b>				

<b>TOTAL ESTIMATED COST</b>
<b>TOTAL ACTUAL COST</b>
<b>VARIANCE</b>

#### NOTES & COMMENTS