

PRO FORMA INVOICE

& Sales Quotation

CUSTOMER / INQUIRY DETAILS

DOCUMENT DETAILS

Quote/Pro Forma No:

Date:

Valid Until:

Reference:

DESCRIPTION OF GOODS / SERVICES	QTY	UNIT PRICE	TOTAL AMOUNT

Subtotal

Tax / VAT (___ %)

Shipping / Handling

Total Due

TERMS & PAYMENT INSTRUCTIONS

Payment Terms:

Bank Transfer Details:

Bank Name:

Account Name:

Account Number / IBAN:

BIC / SWIFT Code:

Prepared By

Accepted / Approved By (Customer)

