

SHARED-SERVICE DUAL EMPLOYMENT PAYROLL MATRIX

PAYROLL ALLOCATION TEMPLATE FOR MULTI-ENTITY CONTRACTS

EMPLOYEE NAME

EMPLOYEE ID

PAY PERIOD START

PAY PERIOD END

PRIMARY ENTITY & ALLOCATION (%)

SECONDARY ENTITY & ALLOCATION (%)

PAYROLL COMPONENT	PRIMARY ENTITY	SECONDARY ENTITY	CONSOLIDATED TOTAL
1. GROSS EARNINGS			
Base Salary			
Cost of Living Allowance (COLA)			
Housing Allowance			
Transport Allowance			
Other Allowances / Bonuses			
Total Gross Earnings			
2. STATUTORY DEDUCTIONS (EMPLOYEE SHARE)			
Income Tax (PAYE)			
Social Security / National Pension			
Statutory Health Insurance			
Other Statutory Levies			
Total Employee Deductions			
3. NET PAY SUMMARY			
Net Payable to Employee			
4. EMPLOYER CONTRIBUTIONS & ON-COSTS			
Employer Pension Contribution			
Employer Social Security / Insurance			
Payroll Tax / Apprenticeship Levy			
Total Employer On-Costs			
Total Cost of Employment (TCOE)			

**AUTHORIZED SIGNATORY
PRIMARY ENTITY**

**AUTHORIZED SIGNATORY
SECONDARY ENTITY**

EMPLOYEE ACKNOWLEDGMENT