

CASH FLOW BUDGET STATEMENT

Small Business Template

Company
Name: _____

Budget
Period: _____

Prepared By: _____

Date
Prepared: _____

Cash Flow Item	Period 1	Period 2	Period 3	Period 4	Total
Beginning Cash Balance					
CASH RECEIPTS (INFLOWS)					
Cash Sales					
Collections from Accounts Receivable					
Loans / Capital Injections					
Other Income					
Total Cash Receipts					
CASH PAID OUT (OUTFLOWS)					
Inventory / Raw Materials					
Salaries, Wages & Benefits					
Rent or Mortgage					
Utilities (Gas, Electric, Water)					
Telecommunications & Internet					
Insurance					
Marketing & Advertising					
Office Supplies & Postage					
Maintenance & Repairs					
Taxes & Licenses					
Loan Principal & Interest Payments					
Capital Expenditures (Equipment, etc.)					
Total Cash Paid Out					
Net Cash Flow (Receipts minus Paid Out)					

Cash Flow Item	Period 1	Period 2	Period 3	Period 4	Total
Ending Cash Balance					