

STANDARD AGREEMENT FOR FORENSIC ACCOUNTING SERVICES

This Agreement for Forensic Accounting Services (the "Agreement") is entered into and made effective as of _____, by and between the parties identified below.

CLIENT:

CLIENT NAME / ENTITY

ADDRESS

FORENSIC ACCOUNTANT:

PRACTITIONER / FIRM NAME

ADDRESS

1. SCOPE OF SERVICES

The Forensic Accountant agrees to provide specialized forensic accounting and investigative services to the Client as described herein. The specific scope of the engagement includes, but is not limited to, the investigation, analysis, and reconstruction of financial records relating to:

Services may also include preparation of expert reports, participation in dispute resolution, and providing deposition or trial testimony as required and authorized by the Client.

2. FEES, BILLING, AND RETAINER

- A. **Retainer:** The Client agrees to pay an initial non-refundable retainer fee of \$ _____ upon execution of this Agreement. This retainer will be applied against final billings or held until the conclusion of the engagement.
- B. **Hourly Rates:** Professional services will be billed based on the time expended at the following hourly rates:
- Partner / Director: \$ _____ per hour
 - Manager: \$ _____ per hour
 - Senior Associate / Analyst: \$ _____ per hour
- C. **Expenses:** The Client shall reimburse the Forensic Accountant for all reasonable out-of-pocket expenses incurred during the performance of services, including travel, lodging, database access, and documentation replication fees.
- D. **Invoicing:** Invoices will be issued _____ and are due and payable within _____ days of the invoice date.

3. CLIENT RESPONSIBILITIES AND COOPERATION

The Client agrees to provide the Forensic Accountant with full, timely, and unrestricted access to all financial records, accounts, correspondence, electronic data, and other documentation relevant to the scope of this investigation. The Forensic Accountant shall

rely upon the authenticity of the information provided without independent verification, unless explicitly tasked with doing so under the scope of work.

4. CONFIDENTIALITY

The Forensic Accountant agrees to maintain strict confidentiality regarding all information, documents, and data obtained from the Client during the course of this engagement. No disclosures shall be made to third parties without the prior written consent of the Client, except as required by law, subpoena, or applicable professional standards.

5. WORK PRODUCT OWNERSHIP AND USE

All reports, working papers, schedules, and analytical models prepared by the Forensic Accountant during this engagement remain the intellectual property of the Forensic Accountant. The final report and deliverable products are intended solely for the use of the Client for the specific purposes stated herein and may not be distributed to third parties without prior written authorization.

6. TERM AND TERMINATION

This Agreement will commence on the effective date and continue until services are completed or terminated. Either party may terminate this Agreement at any time upon _____ days written notice. In the event of termination, the Client remains responsible for payment of all fees and expenses incurred up to the effective date of termination.

7. LIMITATION OF LIABILITY

The total liability of the Forensic Accountant, its employees, or agents for any claims, losses, or damages arising out of this engagement shall not exceed the total professional fees paid to the Forensic Accountant under this Agreement.

8. GOVERNING LAW AND JURISDICTION

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of _____, without regard to conflict of law principles. Any legal actions arising out of this Agreement shall be filed in the courts of _____ County.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement for Forensic Accounting Services as of the date first written above.

CLIENT

Authorized Signature

PRINTED NAME

TITLE

DATE

FORENSIC ACCOUNTANT

Authorized Signature

PRINTED NAME

TITLE

DATE