WEEKLY UNION DUES PAYROLL ALLOCATION SPREADSHEET

Payroll Template for Union Dues Withholding

COMPANY NAME:

PAYROLL PERIOD ENDING:

UNION LOCAL NUMBER:

PAY DATE:

EMP. ID	EMPLOYEE NAME	REG. HOURS	OT HOURS	GROSS WAGES	DUES RATE (%)	REGULAR DUES	INITIATION FEES	TOTAL REMITTED	UNION STATUS
TOTALS									

PREPARED BY (PAYROLL CLERK)

APPROVED BY (FINANCE/HR MGR)

UNION REPRESENTATIVE ACKNOWLEDGMENT