

SUPPLIER CREDIT NOTE

ACCOUNTS PAYABLE CREDIT MEMO

Credit Note No.	
Date	

SUPPLIER (FROM)

BILL TO (BUYER)

Original Invoice No.	Original Invoice Date	Supplier Account No.	Purchase Order Ref.

ITEM / CODE	DESCRIPTION OF GOODS/SERVICES CREDITED	QTY	UNIT PRICE	TOTAL AMOUNT

REASON FOR CREDIT / REMARKS

Subtotal	
Tax / VAT	

Total Credit

Authorized Supplier Signature & Date

Authorized Buyer Acceptance & Date