

DEPOSIT & PREPAYMENT
STATEMENT

Statement No.	
Date	
Account No.	

CUSTOMER INFORMATION

Name /
Company

Address

Contact Person

Phone / Email

PROJECT / REFERENCE

Project Name

Contract/PO
No.

Contract Value

Validity Period

TOTAL DEPOSITS RECEIVED

TOTAL APPLIED / INVOICED

REMAINING BALANCE

DATE	REFERENCE NO.	DESCRIPTION / TRANSACTION DETAILS	DEPOSIT (+)	APPLIED (-)	BALANCE

DATE	REFERENCE NO.	DESCRIPTION / TRANSACTION DETAILS	DEPOSIT (+)	APPLIED (-)	BALANCE

Notes & Terms

PREPARED BY (AUTHORIZED REPRESENTATIVE)

ACKNOWLEDGED BY (CUSTOMER SIGNATURE)