

# BUSINESS PARTNER DRAWING RECONCILIATION TEMPLATE

Statement of Drawing Accounts

Partner Name:

Reconciliation Period:

Partnership Share (%):

Statement Date:

## ACCOUNT SUMMARY

| DESCRIPTION                                                  | AMOUNT (\$) |
|--------------------------------------------------------------|-------------|
| Opening Drawing Account Balance                              |             |
| Add: Authorized Partner Salary / Allocations                 |             |
| Add: Share of Partnership Profits (Loss)                     |             |
| Less: Cash Drawings during the Period                        |             |
| Less: Non-Cash Drawings / Personal Expenses paid by business |             |
| Closing Drawing Account Balance                              |             |

## DETAILED TRANSACTION LEDGER

| DATE                  | TRANSACTION<br>DESCRIPTION | DEBIT (DRAWINGS) | CREDIT<br>(CREDITS/PROFITS) | BALANCE |
|-----------------------|----------------------------|------------------|-----------------------------|---------|
|                       |                            |                  |                             |         |
|                       |                            |                  |                             |         |
|                       |                            |                  |                             |         |
|                       |                            |                  |                             |         |
|                       |                            |                  |                             |         |
|                       |                            |                  |                             |         |
|                       |                            |                  |                             |         |
| Total Period Activity |                            |                  |                             |         |

## ACKNOWLEDGEMENT & APPROVAL

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By signing below, the partner acknowledges and agrees that the transactions and balances detailed in this drawing statement are accurate and correctly reconciled with the partnership records.

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### Partner Signature

Name:

Date:

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### Authorized Managing Partner / Accountant Signature

Name:

Date: