

COMMERCIAL VEHICLE EXPENSE TEMPLATE

Tires, Parts & Fleet Maintenance Record

DATE
VEHICLE ID / FLEET NO.
ODOMETER READING
MAKE & MODEL
DRIVER NAME
SERVICE PROVIDER / LOCATION

1. TIRE PURCHASE & SERVICE DETAILS

2. REPLACEMENT PARTS & HARDWARE

3. LABOR & EXTERNAL SERVICES

Total Section 1 (Tires)

Total Section 2 (Parts)

Total Section 3 (Labor)

Tax / Misc. Fees

Prepared By (Driver / Fleet Mechanic)

Authorized Signature (Fleet Manager)