

# COMMISSION-ONLY SALES PAYROLL CALCULATOR

Payroll Statement & Calculation Sheet

Employee Name:	_____	Pay Period Start:	_____
Employee ID:	_____	Pay Period End:	_____
Department/Team:	_____	Payment Date:	_____

## COMMISSION CALCULATIONS

Deal/Invoice #	Client/Account Name	Sales Revenue Value	Commission Rate (%)	Commission Earned
<b>Total Gross Sales &amp; Base Commission</b>				

## ADJUSTMENTS, DRAWS, & BONUSES

Description	Amount (+ / -)
Prior Recoverable Draw Balance (Carryover)	
Current Period Draw Advance Deductions	
Performance Bonuses / Tier Milestones	
Chargebacks (Returned Sales / Cancelled Contracts)	
Other Adjustments (Discretionary / Special Campaign)	
<b>Total Adjustments &amp; Bonuses</b>	

## PAYROLL SUMMARY

Gross Commission Earnings (Base + Adjustments & Bonuses)	
Federal Income Tax Withholding	

State/Local Income Tax Withholding	
Social Security / Medicare (FICA)	
Other Deductions (Benefits, Insurance, etc.)	
<b>NET PAYABLE COMMISSION</b>	

**DRAW BALANCE TRACKING (IF APPLICABLE)**

Opening Draw Balance	Draw Amount Issued This Period	Draw Amount Recovered This Period	Closing Draw Balance (Carryforward)

\_\_\_\_\_  
Employee Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Payroll Administrator / Manager Signature

Date: \_\_\_\_\_