

CORPORATE ANNUAL REPORT FILING AGREEMENT

This Corporate Annual Report Filing Agreement (the "Agreement") is entered into as of this _____ day of _____, 20____, by and between:

Service Provider: _____

Address: _____

Client: _____

Address: _____

State of Incorporation/Organization: _____

Entity Type: _____

1. Engagement of Services

The Client hereby engages the Service Provider to perform corporate annual report filing services as detailed herein, and the Service Provider agrees to perform these services in accordance with the terms and conditions of this Agreement.

2. Scope of Services

The Service Provider shall perform the following services for the Client:

- a. Reviewing the Client's corporate information required for the annual report filing.
- b. Preparing the annual report document(s) in compliance with the regulations of the State of _____.
- c. Filing the completed annual report with the appropriate state agency upon receiving approval and necessary data from the Client.
- d. Providing confirmation of filing to the Client once processed by the state authority.

3. Client Responsibilities

The Client agrees to provide all necessary, accurate, and complete information required for the preparation and filing of the annual report in a timely manner. The Service Provider shall not be held liable for any penalties, late fees, or legal consequences resulting from inaccurate, incomplete, or late information provided by the Client.

4. Fees and Payment

In consideration for the services provided, the Client agrees to pay the Service Provider as follows:

- Service Fee: \$ _____
- State Filing Fee (Estimated): \$ _____

Payment of the total fee is due upon execution of this Agreement. The Service Provider will not submit any filings to the state until full payment has been received.

5. Term and Termination

This Agreement shall commence on the date first written above and shall remain in effect until the specified filing is completed and accepted by the state agency, unless terminated earlier by either party upon _____ days written notice.

6. Limitation of Liability

The Service Provider's liability under this Agreement shall be limited to the total amount of service fees paid by the Client to the Service Provider for the specific filing in question. In no event shall the Service Provider be liable for any indirect, special, incidental, or consequential damages.

7. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of _____, without giving effect to any principles of conflicts of law.

8. Entire Agreement

This Agreement constitutes the entire understanding between the parties regarding the subject matter hereof and supersedes all prior agreements, understandings, or negotiations, whether written or oral.

IN WITNESS WHEREOF, the parties hereto have executed this Corporate Annual Report Filing Agreement as of the date first above written.

SERVICE PROVIDER:

CLIENT:

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____