

CORPORATE ANNUAL TAX COMPLIANCE SERVICE AGREEMENT

This Corporate Annual Tax Compliance Service Agreement (the "Agreement") is entered into and made effective as of _____, by and between:

CLIENT:

Company Name: _____

Registered Address: _____

Represented by: _____

SERVICE PROVIDER:

Company/Firm Name: _____

Registered Address: _____

Represented by: _____

1. SCOPE OF SERVICES

The Service Provider shall perform the following annual tax compliance services for the Client for the fiscal year ending _____:

1. Preparation and filing of the annual Corporate Income Tax Return.
2. Review of the annual financial statements for tax adjustments and reconciliation.
3. Preparation of relevant tax disclosure schedules and local information returns.
4. Provision of routine tax advisory services directly related to the annual tax filing process, limited to _____ hours of consultation.

2. FEES AND PAYMENT TERMS

1. The Client shall pay the Service Provider a flat annual service fee of _____ for the scope of services described herein.
2. An initial retainer of _____ shall be paid upon the execution of this Agreement.
3. The remaining balance of _____ shall be payable upon completion and prior to the final submission of the tax returns to the tax authorities.
4. Any services requested outside the scope of this Agreement will be billed at an hourly rate of _____.

3. CLIENT RESPONSIBILITIES

1. The Client shall provide all necessary financial books, records, ledgers, invoices, and supporting documentation required for the preparation of the tax returns in a timely manner, and no later than _____ prior to the statutory filing deadline.
2. The Client warrants that all information provided to the Service Provider is accurate, complete, and reliable. The Service Provider shall not be responsible for any penalties, interest, or additional taxes resulting from inaccurate, incomplete, or late financial information provided by the Client.

4. TERM AND TERMINATION

1. This Agreement shall commence on the date first written above and shall remain in effect until the completion and filing of the tax returns for the specified fiscal year, unless terminated earlier in accordance with this Section.
2. Either party may terminate this Agreement upon _____ days' written notice to the other party.

3. In the event of termination, the Service Provider shall be compensated for all services performed up to the date of termination.

5. CONFIDENTIALITY AND DATA PROTECTION

Both parties agree to maintain the strict confidentiality of all proprietary or non-public financial and personal data disclosed during the term of this Agreement. This obligation shall survive the expiration or termination of this Agreement.

6. LIMITATION OF LIABILITY

The Service Provider's total liability for any claims, losses, damages, or expenses arising under this Agreement shall be limited to the total fees paid by the Client to the Service Provider under this Agreement.

7. GOVERNING LAW AND JURISDICTION

This Agreement shall be governed by, construed, and enforced in accordance with the laws of _____.
Any legal action or proceeding arising under this Agreement shall be brought exclusively in the courts located in _____.

IN WITNESS WHEREOF, the parties hereto have executed this Corporate Annual Tax Compliance Service Agreement as of the date first written above.

FOR THE CLIENT:

Authorized Signature

Name: _____

Title: _____

Date: _____

FOR THE SERVICE PROVIDER:

Authorized Signature

Name: _____

Title: _____

Date: _____