

RAW MATERIALS LEDGER

Digital Inventory Control & Tracking Spreadsheet

WAREHOUSE / LOCATION

MATERIAL CATEGORY

PERIOD FROM

PERIOD TO

OPENING STOCK VALUE

TOTAL RECEIVED (QTY)

TOTAL ISSUED (QTY)

CURRENT CLOSING BALANCE

PREPARED BY (INVENTORY CLERK)

REVIEWED BY (WAREHOUSE MANAGER)

AUTHORIZED BY (FINANCE/OPERATIONS)