

EARNINGS WITHHOLDING AND GARNISHMENT ANSWER
GARNISHEE RESPONSE FORM

COURT NAME & ADDRESS: 	CASE NUMBER:
--	-----------------------------

Plaintiff / Creditor: _____	Garnishee (Employer): _____
Defendant / Debtor: _____	Garnishee Address: _____

The Garnishee, in response to the Writ of Garnishment / Earnings Withholding Order, states as follows:

☐

Non-Employment Status: The Defendant is not employed by the Garnishee.

If checked, state date of separation (if applicable): _____

☐

Employment Status & Earnings: The Defendant is employed by the Garnishee.

Pay period frequency: ☐ Weekly ☐ Bi-weekly ☐ Semi-monthly ☐ Monthly

☐

Prior Garnishments: The Defendant's earnings are currently subject to a prior garnishment or withholding order.

Prior Case Number / Description: _____

EARNINGS CALCULATION WORKSHEET

Complete this section for the most recent pay period ending after service of the Writ.

Calculation Item	Amount (\$)
1. Gross Earnings for the pay period ending: _____	
2. Deductions required by law (Federal, State, Local Taxes, FICA, etc.):	
3. Disposable Earnings (Subtract Line 2 from Line 1)	
4. Statutory withholding exemption amount (Local jurisdiction formula):	
5. Earnings subject to withholding (Subtract Line 4 from Line 3)	
6. Amount withheld and remitted herewith (or to be withheld)	

I declare under penalty of perjury that the foregoing information is true, correct, and complete to the best of my knowledge.

Signature of Authorized Representative / Garnishee

Date

Printed Name & Title

Phone Number / Email