

EXHIBITION & SHOWROOM INVENTORY LEDGER

Demo and Display Tracking Sheet

Event/Showroom:

Date Dispatched:

Location/Booth:

Estimated Return:

Custodian Name:

Actual Return Date:

ITEM SKU	ITEM DESCRIPTION	CATEGORY	QTY OUT	QTY RET	CONDITION OUT	CONDITION RETURN	STATUS	NOTES

Dispatched By:

Authorized Signature / Date

Received & Reconciled By:

Authorized Signature / Date