

## FACTORED ACCOUNTS RECEIVABLE RECONCILIATION

## Reconciliation Ledger & Statement of Reserve Account

**Client Name:****Statement Date:**

**Factor Company:**

**Reconciliation Period:**

**Agreement / Schedule ID:**

**Reserve Rate (%):**

**TOTAL FACTORED RECEIVABLES**

TOTAL ADVANCES RECEIVED

TOTAL RESERVES RETAINED

## OUTSTANDING AR BALANCE

## FACTORED INVOICE SCHEDULE & ACTIVITY LEDGER

| DATE    | INVOICE # | CUSTOMER / DEBTOR | GROSS INVOICE | ADVANCE PAID | RESERVE RETAINED | FACTOR FEES | RESERVE RELEASED | OUTSTANDING BALANCE |
|---------|-----------|-------------------|---------------|--------------|------------------|-------------|------------------|---------------------|
|         |           |                   |               |              |                  |             |                  |                     |
|         |           |                   |               |              |                  |             |                  |                     |
|         |           |                   |               |              |                  |             |                  |                     |
|         |           |                   |               |              |                  |             |                  |                     |
|         |           |                   |               |              |                  |             |                  |                     |
|         |           |                   |               |              |                  |             |                  |                     |
|         |           |                   |               |              |                  |             |                  |                     |
|         |           |                   |               |              |                  |             |                  |                     |
|         |           |                   |               |              |                  |             |                  |                     |
|         |           |                   |               |              |                  |             |                  |                     |
| Totals: |           |                   |               |              |                  |             |                  |                     |

FACTOR RESERVE ACCOUNT ROLL-FORWARD

|                                           |  |
|-------------------------------------------|--|
| Beginning Reserve Balance                 |  |
| Add: Reserves Retained from New Schedules |  |
| Less: Reserves Released to Client         |  |
| Less: Chargebacks / Recourses Applied     |  |
| Less: Factoring / Discount Fees Charged   |  |
| Less: Miscellaneous Adjustments / Fees    |  |
| Ending Reserve Balance                    |  |

RECONCILIATION DISCREPANCIES & ADJUSTMENTS

| REF / DATE         | ADJUSTMENT DESCRIPTION | AMOUNT |
|--------------------|------------------------|--------|
|                    |                        |        |
|                    |                        |        |
|                    |                        |        |
| Total Adjustments: |                        |        |

Prepared By (Client Representative)

Date: \_\_\_\_\_

Reviewed / Approved By (Factor Representative)

Date: \_\_\_\_\_