

STATEMENT

Date: _____

Statement No: _____

Customer ID: _____

TO:

Friendly Reminder: This is a courtesy statement of your account. Our records indicate that the following invoices are currently outstanding. If you have already made this payment, please accept our sincere thanks and disregard this notice.

DATE	INVOICE NO.	DUE DATE	DAYS OVERDUE	ORIGINAL AMOUNT	BALANCE DUE

Total Invoiced: _____

Total Payments/Credits: _____

**Total Outstanding
Balance:**

PAYMENT TERMS & METHODS

Bank Name: _____

Account Name: _____

Account Number: _____

Routing/Swift: _____

If you have any questions regarding this statement, please contact us at

Thank you for your business!