

GOODS AND SERVICES TAX RETURN

Taxpayer Worksheet

1. TAXPAYER DETAILS

Registered Business Name

GST Registration Number

Tax Period Start Date

Tax Period End Date

2. SUPPLIES (OUTPUT TAX / SALES)

Description of Supplies	Gross Amount (Excl. GST)	GST Amount
Standard Rated Supplies		
Zero-Rated Supplies		
Exempt Supplies		
Total Supplies & Total Output Tax (A)		

3. ACQUISITIONS (INPUT TAX / PURCHASES & EXPENSES)

Description of Acquisitions	Gross Amount (Excl. GST)	GST Amount Claimed
Standard Rated Purchases		
Capital Goods Acquisitions		
Imports		
Total Acquisitions & Total Input Tax (B)		

4. TAX CALCULATION SUMMARY

Total Output Tax (From Section 2, Box A)	
Less: Total Input Tax (From Section 3, Box B)	
NET GST PAYABLE / (REFUNDABLE)	

5. DECLARATION AND AUTHORIZATION

I declare that the information given in this return is true, correct, and complete in every detail, and that I am authorized to complete and submit this return worksheet.

Name of Authorized Signatory

Designation / Title

Signature

Date