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# PROFORMA INVOICE

Date: \_\_\_\_\_  
Proforma No: \_\_\_\_\_  
Reference: \_\_\_\_\_

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**BILL TO**

\_\_\_\_\_  
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**SHIP TO**

\_\_\_\_\_  
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DESCRIPTION OF GOODS / SERVICES	QTY	UNIT PRICE	TOTAL AMOUNT
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**Subtotal:** \_\_\_\_\_

**Tax:** \_\_\_\_\_

**Shipping:** \_\_\_\_\_

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**Total:**

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Terms & Conditions

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PREPARED BY

\_\_\_\_\_

APPROVED BY / CUSTOMER ACCEPTANCE