

INTERSTATE PRODUCT RETURN AUTHORIZATION

Return Merchandise Authorization (RMA) Record

ORIGINATING SENDER (RETURN FROM)

COMPANY NAME

STREET ADDRESS

CITY, STATE, ZIP

CONTACT PERSON

PHONE / EMAIL

RECEIVING DESTINATION (RETURN TO)

COMPANY NAME

STREET ADDRESS

CITY, STATE, ZIP

RECEIVING DEPT.

PHONE / EMAIL

ORIGINAL TRANSACTION REFERENCE

INVOICE NUMBER

ORIGINAL SALE DATE

STATE OF ORIGIN

STATE OF DELIVERY

RETURN AUTHORIZATION DETAILS

RMA NUMBER

RMA ISSUE DATE

AUTHORIZED BY

RETURN EXPIRY DATE

AUTHORIZED RETURN ITEMS & SPECIFICATIONS

ITEM / SKU	DESCRIPTION	QTY	REASON FOR RETURN	UNIT PRICE	TOTAL
				Subtotal:	
				Adjustments:	
				Total Credit:	

LOGISTICS & SHIPPING DETAILS

AUTHORIZED CARRIER

BILL OF LADING #

FREIGHT TERMS

TAX & REGULATORY COMPLIANCE

EXEMPTION CERT. #

INTERSTATE CLASS

TAX CREDIT RATE

INTERSTATE RETURN POLICIES & CONDITIONS

1. All interstate returns must be accompanied by this authorized document, clearly displaying the RMA number on the exterior of all shipping containers. Shipments arriving without prior written authorization may be refused at the destination state receiving dock.
2. Credit adjustments for interstate sales tax are subject to verification of the originating state tax codes, delivery documentation, and original exemption certificates where applicable. Title and risk of loss pass in accordance with the specified shipping terms.

AUTHORIZED REPRESENTATIVE SIGNATURE

DATE

RECEIVING WAREHOUSE VERIFICATION

DATE