

MOVE-IN SECURITY DEPOSIT RECEIPT

Official Document for Landlord & Tenant Records

Receipt Date:

Receipt No:

1. TRANSACTION PARTIES

Landlord Name:

Tenant Name(s):

2. PROPERTY DETAILS

Rental Address:

Unit/Apt:

Lease Start Date:

3. DEPOSIT & PAYMENT DETAILS

Security Deposit Amount: \$

Other Deposits (if any): \$

Payment Method:

- ☐ Check
- ☐ Cash
- ☐ Bank Transfer
- ☐ Money Order

Reference/Check No:

4. FINANCIAL INSTITUTION DETAILS (WHERE FUNDS ARE HELD)

Bank Name:

Account Number (Last 4):

The landlord acknowledges receipt of the security deposit amount stated above. This deposit will be held in accordance with local and state landlord-tenant laws. The deposit may be used at the termination of the tenancy to cover any unpaid rent, damage to the premises (excluding normal wear and tear), or cleaning costs, as permitted by law. Any remaining balance, along with an itemized statement of deductions, will be returned to the tenant within the legally required timeframe.

LANDLORD/AUTHORIZED REPRESENTATIVE SIGNATURE

Date:

TENANT ACKNOWLEDGMENT SIGNATURE

Date:
