

NET REVENUE RETURN ADJUSTMENT FORM

Return Template for Net Sales Financial Reconciliation

CUSTOMER NAME _____

DATE OF REQUEST _____

CUSTOMER ID / ACCOUNT NUMBER _____

ORIGINAL INVOICE NUMBER _____

ORIGINAL TRANSACTION DATE _____

RETURN AUTHORIZATION (RMA) NUMBER _____

ITEMIZED RETURN DETAILS

ITEM CODE	DESCRIPTION	QTY RETURNED	UNIT PRICE	TOTAL RETURN VALUE

FINANCIAL NET SALES RECONCILIATION

GROSS SALES AMOUNT _____

LESS: RETURN VALUE (FROM TABLE ABOVE) _____

LESS: SALES ALLOWANCES / DISCOUNTS _____

ADJUSTED NET REVENUE _____

REASON FOR ADJUSTMENT

PREPARED BY (FINANCE REPRESENTATIVE)

AUTHORIZED APPROVAL SIGNATURE