

# PROFORMA INVOICE

## NON-BINDING MEMORANDUM AGREEMENT

|              |  |
|--------------|--|
| Document No. |  |
| Date         |  |
| Valid Until  |  |

**IMPORTANT NOTICE** This document is a non-binding memorandum proforma invoice issued solely for the purpose of estimation, evaluation, or preliminary negotiation. It does not constitute a legally binding contract, offer, or unilateral commitment to sell or purchase. No financial or legal obligation is created by the issuance, receipt, or signing of this document. Any transactions resulting from this memorandum shall be subject to the execution of a definitive formal agreement.

### SENDER / PROVIDER

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### RECIPIENT / INTENDED BUYER

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| DESCRIPTION OF GOODS / SERVICES | QUANTITY | UNIT PRICE | TOTAL AMOUNT |
|---------------------------------|----------|------------|--------------|
|                                 |          |            |              |
|                                 |          |            |              |
|                                 |          |            |              |
|                                 |          |            |              |
|                                 |          |            |              |

|                  |  |
|------------------|--|
| Subtotal         |  |
| Estimated Tax    |  |
| Total Est. Value |  |

**AUTHORIZED REPRESENTATIVE**  
Sender (Acknowledgment of Estimate)

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**AUTHORIZED REPRESENTATIVE**

Recipient (Acknowledgment of Receipt)