

PAYROLL DEDUCTION & GARNISHMENT RETURN

Employer Response / Answer to Garnishment

CASE & COURT INFORMATION

Court / Agency Name:

Case Number:

Creditor / Plaintiff:

Debtor / Defendant:

PARTY IDENTIFICATION

Employer Name:

Employer Address:

Employee Name:

Employee SSN (Last 4):

EMPLOYMENT & GARNISHMENT STATUS

- ☐ The employee is currently employed. First paycheck date following service of writ:
- ☐ The employee is not employed by this employer. Termination date:
- ☐ The employee is on leave of absence / inactive status. Reason / Return date:
- ☐ Wages are currently subject to a prior garnishment/deduction order. Prior Order Case No:

CALCULATION OF DISPOSABLE EARNINGS & GARNISHMENT AMOUNT

(For the pay period ending on the date specified below)

Pay Period Frequency:

Description of Earnings and Deductions	Amount (\$)
1. Gross Earnings for the Pay Period	
2. Mandatory Deductions (Federal, State, Local Taxes, FICA, etc.)	
3. Disposable Earnings (Subtract Line 2 from Line 1)	
4. Allowed Exemptions (Applicable federal/state exemption formula)	
5. Earnings Subject to Garnishment (Subtract Line 4 from Line 3)	
6. Total Amount Withheld and Remitted herewith	

EMPLOYER CERTIFICATION

I declare under penalty of perjury under the laws of this jurisdiction that the information provided in this Return is, to the best of my knowledge and belief, true, correct, and complete.

Authorized Signature of Employer / Representative

Date

Printed Name & Title

Phone Number / Email