

PROGRESS INVOICE

Invoice No: _____
Date: _____
Application No: _____
Billing Period: _____

CLIENT / OWNER	PROJECT DETAILS
Name: _____	Project Name: _____
	Project ID/Contract: _____
Address: _____	Purchase Order No: _____

No.	Phase / Description of Work	Scheduled Value	% Comp.	Total Billed to Date	Previous Billed	Due This Period

Total Contract Amount	
Total Completed to Date	
Less: Retainage (____%)	
Net Amount Completed to Date	
Less: Previous Applications	
Current Amount Due	
Balance to Finish (Incl. Retainage)	

Contractor Representative Signature	Client / Architect Representative Approval
Date: _____	Date: _____

Payment Terms & Instructions:

