

RENTAL INVOICE

RECURRING LEASE PAYMENT

Invoice No: _____
Date: _____
Due Date: _____
Billing Period: _____

LANDLORD / LESSOR

Name:

Address:

Phone:

Email:

TENANT / LESSEE

Name:

Address:

Phone:

Email:

LEASED PROPERTY INFORMATION

Property Address:

Unit/No:

DESCRIPTION	AMOUNT
Base Rent	
Utility Charges	
Parking / Storage Fees	
Other Charges / Adjustments	

Subtotal:

**Late Fee (If
Applicable):**

Total Due:

PAYMENT INSTRUCTIONS & TERMS

Payment Method:

Bank Name:

Account Name:

Account No / IBAN:

Routing / BIC:

Check Payable To:

Landlord Signature:

Date Signed: