

SUBCONTRACTOR FEE DISBURSEMENT AGREEMENT

This Subcontractor Fee Disbursement Agreement (the "Agreement") is entered into as of _____, 20__ (the "Effective Date"), by and between:

Contractor: _____

Address: _____

Subcontractor: _____

Address: _____

1. SCOPE OF SERVICES & PROJECT

The Subcontractor agrees to perform services as detailed in Project/Work Order No: _____.

Project Name: _____

Project Location: _____

2. PAYMENT & FEE STRUCTURE

The Contractor shall disburse fees to the Subcontractor based on the following agreed payment structure:

MILESTONE / DELIVERABLE	ESTIMATED DATE OF COMPLETION	DISBURSEMENT AMOUNT (\$)

Total Contract Value: \$ _____

Retainage Rate (if applicable): _____ % to be released upon final project acceptance.

3. DISBURSEMENT & PAYROLL DETAILS

All disbursements will be processed via the following method:

Payment Method (Direct Deposit / ACH / Check / Wire): _____

For Direct Deposit (ACH) routing:

Bank Name: _____

Routing Transit Number: _____

Account Number: _____

Account Type (Checking / Savings): _____

4. TERMS AND CONDITIONS

1. **Invoice Submission:** Invoices must be submitted by the Subcontractor on the _____ day of each cycle. Disbursements will be made within _____ days following receipt of an approved invoice.

2. **Withholding:** The Contractor reserves the right to withhold disbursement in the event of deficient work, unresolved disputes, or failure to provide necessary compliance documentation.

3. **Tax Liabilities:** The Subcontractor acknowledges they are operating as an independent contractor and is solely responsible for all federal, state, and local tax withholdings.

IN WITNESS WHEREOF, the parties hereto have executed this Subcontractor Fee Disbursement Agreement as of the Effective Date written above.

CONTRACTOR:

Authorized Signature

Printed Name & Title

Date

SUBCONTRACTOR:

Authorized Signature

Printed Name & Title

Date